

## **“The City With a Heart”**



Bardi Rosman Koodrin, Chair  
Barbara Gallo, Vice Chair  
Jean George, Commissioner  
Emile Hons, Commissioner  
Carolyn Livengood, Commissioner  
Tami Parker, Commissioner  
Melodie Tobin, Commissioner

### **MINUTES CULTURE & ARTS COMMISSION MEETING AUGUST 19, 2010 6:30 p.m.**

**Meeting Location: San Bruno City Hall Conference Room 115  
567 El Camino Real, San Bruno**

- 1. CALL TO ORDER: THIS IS TO CERTIFY THAT** the San Bruno Culture & Arts Commission was called to order by Vice Chair Gallo at 6:30 p.m., Thursday, August 19, 2010.
- 2. ROLL CALL/PLEDGE OF ALLEGIANCE:** Presiding was Chair Rosman Koodrin, Commissioners George, Hons, Livengood, and Parker in attendance. Commissioner George led the Pledge of Allegiance.
- 3. ANNOUNCEMENTS:** None.
- 4. REVIEW OF AGENDA:** The Agenda for August 19, 2010 was accepted as presented.
- 5. APPROVAL OF MINUTES:** The minutes of July 15, 2010 were accepted as presented.
- 6. CONDUCT OF BUSINESS**
  - a. Planning Discussion for Movies in the Park: Commissioners agreed to the following schedule for assisting with Movies in the Park:  
  
September 3, 2010 Commissioners Hons & Livengood (set up only)  
September 10, 2010 Commissioner Hons  
September 17, 2010 Commissioner Parker  
September 24, 2010 Commissioners George and Rosman Koodrin  
  
Assistant Library Director Alita will forward the sample announcement scripts from last year.
  - b. Review of Pre-selected Potential Art Sites/Mural Relocation: Commissioners discussed relocation options for the Transportation Mural during grade separation construction, including storing the artwork or finding it a temporary location. Commissioners reviewed the Potential Public Art Sites list that they developed in 2008 and selected four locations that they will visit individually during the next month. They will discuss all options at the September meeting. The second aspect

of the discussion will focus on where the mural will be permanently located after the grade separation is complete.

- c. Discussion to Gather Feedback on Grade Separation Aesthetics: Commissioners provided feedback as well as several questions for the Project Manager Lisa Costa Sanders regarding the aesthetic elements. Alita will request site plans for the project and meet with Costa Sanders to provide the comments and get answers to questions.
- d. Planning Discussion for Valentine's Day Movie Event: Commissioners reviewed the criteria for the event, understanding that a minimum of 24 people (12 couples) is needed in order for the event to be cost neutral. Commissioners discussed using the Senior Center auditorium and lobby for the event. The proposed date is February 11, 2011. Alita will check on the availability of the Senior Center. Commissioners will discuss details at the next meeting including serving alcohol, food options, décor, etc.

**7. NEW BUSINESS:** None.

**8. STAFF REPORTS:**

- a. Update on Donor Recognition Artwork Artist Selection: A joint meeting of the Culture and Arts and Parks and Recreation Commissions will be held on August 25.), 2010. Commissioners will meet with the artists to discuss the modified design and formulate their recommendation to the City Council.

**9. CORRESPONDENCE:** Alita reported correspondence via email from a resident inquiring about the availability public gallery space in San Bruno.

**10. INFORMATION SHARING BY COMMISSIONERS:** Commissioner Livengood shared some sample flyers from the Twin Pines Movie Night and the Peninsula Arts Council. Commissioners also discussed the idea of how to provide public gallery space in the City. The item will be agendaized for the next meeting.

**11. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA:** None.

**12. AGENDA-BUILDING FOR NEXT MEETING AND FUTURE MEETINGS**

- Review Discussion for Movies in the Park
- Report on Joint Meeting on Recognition Sculpture
- Discussion of Mural Relocation and Permanent Location
- Planning Discussion for Valentine's Day Movie event
- Discussion of Potential Rotating Art Gallery

**13. ADJOURNMENT:**

Chair Rosman Koodrin closed the meeting at 8:05 p.m.

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Tracey Gilfether  
Circulation Services Coordinator

Cc: Mayor and City Council  
City Manager  
City Attorney  
City Clerk  
Community Services Director  
Community Development Director  
Assistant Library Services Director